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NEW CUSTOMER APPLICATION

Thank you for your interest in Gemini Letters. We surely do appreciate your time and efforts in representing Gemini as a Sign Professional. In order to process your request to be set up as a new customer, we are requesting the following information.

Date _____

Company Name _____

Address _____
Street City State Zip

Contact _____ Phone # _____

Fax # _____ Email _____

Verification of Business:

In order to protect your business, as a reseller of letters and sign products, we are requesting you fax or email us verification of your business.

The following may serve as verification:

- Copy of your Yellow Page ad under "SIGNS".
- Business certificate that indicates you are in the retail "SIGN" business.
- Referral from another Sign Company in your area that could verify your business.

Terms:

All new customers are set up with COD terms. Should you want net terms, you can download a credit application off our web site at signletters.com, and fax it to us. Credit terms are normally authorized within a couple weeks. Should you wish to pay with major credit card, we do accept MasterCard, Visa and American Express.

Tax Exempt Certificate:

Should you reside in MN, VA, NV, TX, IA or CA, we will need a tax exempt certificate filled out, signed and faxed back to us in order to not charge you sales tax. This form is also available on our web site, signletters.com.

Please call 1-800-LETTERS should you have any questions. Thank you again for choosing Gemini Letters as one of your many suppliers of Quality Sign Products.